

## EMAIL REFERENCE CHECK

Hello, I am <Director's Name>, of <event> at <event location>. Each year, we recruit members to serve at camp events where minors are present. These events are scheduled for 2-8 days.

<First Name Last Name> has been asked to serve as a <Position> at <Event Location> for <Event>. They have listed you as a reference on their application. Please go to the following link to complete the [Reference Check](#).

Thank you in advance for your time,

<Director's Name>